



## **EMC Contract Position - Research Facilitator**

**Position:** Research Facilitator (Contract)

**Posting Closing Date:** Noon, 9<sup>th</sup> October, 2020 for Letters of Intent

**Purpose:**

*To design and implement a community-based research project that explores how people from ethno-cultural communities and Indigenous Peoples can build meaningful and mutually transformative relationships in Edmonton.*

### **BACKGROUNDER on EMC COMMUNITY-BASED RESEARCH**

The Edmonton Multicultural Coalition (EMC) is a non-profit association of culturally and linguistically diverse communities in Edmonton. Each year the Coalition undertakes a community-based research project. A Community-Based Research Advisory Committee (CRAC) provides guidance to the Coalition's Executive Director on the organization's community-based research. The results of the community research are used to identify emerging interests and needs in the community which guide the Coalition's community initiatives, new programs, training ideas and policy advocacy work.

EMC is presently looking for a Research Facilitator (or a team) with experience in community-based research. The objective of this work is to design and implement a community-based research project in formal collaboration with CRAC and the Executive Director. Consistent with the values of community-based research, the Research Facilitator will also be purposeful in connecting with Coalition Members and Community Animators to encourage community input, dialogue and collaboration in the research process. The Research Facilitator will work closely with these various stakeholders through collaborative and inclusive processes.

Non-traditional research methods such as game playing, storytelling, use of illustrations, social media, and other creative approaches in working with participants are welcome.

### **RESEARCH OUTCOMES of NEW RESEARCH**

**Anticipated Project & Research Outcomes:**

1. Greater understanding of the challenges and barriers to newcomers and Indigenous Peoples making meaningful connections.
2. Greater understanding of effective approaches that enhance relationship building between newcomers and Indigenous Peoples.

3. Recommended actions and strategies are identified to improve engagement and support to newcomers and Indigenous Peoples actively engaged in relationship building.
4. Community members participating in the research feel their involvement/contribution was respected, added real value and led them to better appreciate the challenges and opportunities in taking an intercultural approach in engaging with people outside their own community.
5. Affirmed the value and effectiveness of the Coalition's collaborative and community-based approach to research.

## **QUALIFICATIONS**

### **Research knowledge and skills:**

- Strong understanding of qualitative and participatory research processes (design, data collection and analysis, etc.)
- Creativity and unorthodox approaches in facilitating inclusive and participatory research
- View research participants as co-researchers
- Ability to develop data collection instruments
- Ability to consolidate data for interpretation and analysis
- Ability to analyze data and make appropriate conclusions and recommendations
- Experience conducting research using participatory and feminist philosophies

### **Communication and interpersonal skills:**

- Able to communicate in English, both oral and written (bilingual skills considered an asset)
- Comfortable relating to and communicating with individuals and groups from different cultures, i.e., cultural sensitivity, respect for diversity, creating a culturally safe space
- Experience working with newcomers and/or Indigenous Peoples is an asset
- Comfortable collaborating with CRAC (research advisory committee) & Executive Director
- Strong presentation and facilitation skills, including engaging with diverse groups
- Computer skills, including data entry and MS office

### **Team building skills:**

- Willingness to work collaboratively within a team setting

### **Availability:**

- Willingness to work flexible hours
- Must live and/or work within Edmonton

## **CONDITIONS of CONTRACT**

**Time Period:** October 2020 - October 2021

This is a 12-month contract position. Ideally, the research will be finalized in June 2021 and the results of the research will be shared with stakeholders in a Share Back event and/or

other knowledge sharing activities in September 2021. These will be negotiated with CRAC and the EMC Executive Director as the project progresses.

The Research Facilitator will be required to develop a work plan and must commit to achieving the deliverables of the project within this time period. The position will require some evening and weekend work. As taking a community-based approach in research can be unpredictable, there is a need for flexibility with the time period.

**Compensation:** Up to \$4,000.00 paid in instalments as per contract

## **SUBMISSIONS**

### **Application Requirements:**

- 1) Resume and Letter of Intent due **Noon, 9<sup>th</sup> October, 2020.**
- 2) 2 research references with contact information and explanation of your collaborations
- 3) 1-2 page summary outlining your experiences with community-based research and your proposed approach to undertaking this research project

### **Submit Applications to:**

Mitali Banerjee,

Acting Executive Director, Edmonton Multicultural Coalition

Submit Letters of Intent via email to: [mitali@emcoalition.ca](mailto:mitali@emcoalition.ca)